



Grants Office
South Carolina Department of Education
1429 Senate Street, Room 1101
Columbia, South Carolina 29201
grants@ed.sc.gov
(803) 734-5810

Grant Writing Workshop Series

Registration Form for February 7–9, 2007

Deadline to Register: February 2, 2007

Location: 3rd Floor Conference/Class Room, Office of School Leadership, Division of Educator Quality and Leadership, 3700 Forest Drive, Suite 300, Columbia, SC, 29204. Tele: (803) 734-4387.
Directions to the building can be accessed at
<http://www.scteachers.org/global/directions.cfm>

All classes begin promptly at 9:00 A.M. and end at 4:00 P.M.

Important Information

- To receive credit for the series, you must be present at all times and take the pre-test and post-test.
- No meals, beverages, or snacks will be provided. You may bring your own.
- Free parking is available.
- Payment is nonrefundable.

How to Register

- Check the appropriate box for the dates you wish to attend, complete all the information requested below, and **send this form with payment** (not a purchase order) to the address at the top right of the page. Payment must accompany this registration form.
- Checks must be payable to South Carolina Department of Education and mailed to the Grants Office at the address above with this completed registration form.
- Registration and \$95 payment must be received in the Grants Office by 5:00 P.M. on the deadline to register. If seats are available, late registration (\$125) will be accepted.
- Only 50 seats are available.

Name	_____	Telephone	_____
Employer	_____	E-mail Address	_____
Address	_____	Social Security #	_____
Address	_____		
Are you a certified teacher?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Teacher Certificate #	_____
Have you ever written a grant?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

After the Grants Office receives payment and this completed registration form, a confirmation of your registration will be sent to the e-mail address provided above.

Please keep a copy of this registration form for your records.